



2022 SCHOOL LOCKER HIRE FORM

To secure the use of a locker please complete the form below and return to the office or Uniform Shop with full payment in an envelope marked "LOCKERS". Locker Numbers and Padlocks will be issued from the Uniform Shop (after opening times).

I _____ (Parent/Guardian) of STUDENT BELOW acknowledge that I am financially accountable for the maintenance of my child's locker (as per below) whilst it is in our hire.

I _____ (Students Name) of _____ (Year/Class) understand the conditions of the Locker Policy, and agree to abide by them at all times. I am responsible for the upkeep and maintenance of the locker allocated to me. I understand that should the locker be left dirty / damaged and in need of repair, I will be charged cleaning / repair costs. I am responsible for purchasing another lock from the P&C at the cost of \$20 should the padlock be damaged or lost.

YEAR 7 ONLY - FREE for 2022 (\$20 refundable deposit for padlock)

YEARS 8 to 12 - \$30 for 2022.

\$10 per Single Term _____

Parent Signature

Student Signature

PAYMENT MUST ACCOMPANY ORDER (please make payable to J.C.S. P&C).

Locker Number: _____ Padlock Allocated: _____

Date: _____



Student Locker User Charter

- * Students may have use of a locker during the school year.
- * Students must ensure that they have all they need for all their lessons and that all homework requirements are taken home each day. Students may only go to lockers before school, at recess, during lunch and after school.
- * Lockers can be used to store DER Laptops / Ipads during the school day.
- * Students cannot swap lockers.
- * Students must not provide their combination to any other students.
- * Students must look after the locker respectfully, keep it in a clean and orderly condition, and use it for storing appropriate items only.
- * All lockers will be cleaned out and inspected in the last week of the school year (vacant during Christmas break).
- * Students must report all vandalism or damage immediately to their Year Adviser.
- * Upon request from the Principal / Principal's nominee, students will be required to open their locker for inspection, whilst in the presence of the student and an adult. The adult could include the parent/caregiver as well as a Student Adviser where appropriate. In very extreme circumstances, the Principal may authorise a locker to be opened by staff.
- * Master Keys will be held by the Principal and the P&C (Uniform Shop).
- * The school holds no responsibility for personal items lost due to the misuse of lockers and school property.
- * If a student breaches any of the conditions of use, the consequences may include:
 - * The removal of locker privileges.
 - * Payment for any damage caused by deliberate or careless acts.
 - * Other consequences as appropriate.

RETURN CONDITION REPORT

Locker Number: _____ Padlock Allocated: _____

Returned Date: _____

Condition of Locker: Good / Damaged

Comments: _____